



RIBMS Re-entry Plan.

Palliser School Division has identified three key strategies to reduce the risk of transmitting COVID-19 and keeping students and staff safe. At Baker we as a school community need to adhere to these three strategies in all that we do.

- **Follow Expert Advice** – It is an expectation that we all become knowledgeable about the protocols, guidelines and directives for school re-entry from Alberta Education and Alberta Health Services
- **Keep The Virus Out** – The first and most important action we can take is to prevent anyone that is ill, has COVID symptoms or is at a higher risk for getting the virus from entering schools, division owned facilities or getting on our division busses.
- **Prevent The Spread** – In addition we must take steps to reduce the possibility of transmission if someone who is ill, has COVID 19 symptoms or is asymptomatic but able to spread the virus is in a school, division owned facility or on a division bus.

The following re-entry plan will ensure student and staff safety, while adhering to district and government guidelines. These procedures will be workshopped as PD and sent to staff before the start of the 2020-2021 school year. This re-entry plan is subject to change as government regulations and policies are put forth.

Staggered Start Week 1 (No Library or Canteen for two weeks) - This will be in efforts to ease students back into the school setting. During these days, we can clearly explain the expectations below.

Monday August 31st 2020 - No school for students

Tuesday September 1st 2020 - Staggered Start - Grade 5s and 6s at school for a full day, meet teachers, expectations, organization etc. Grade 7 and 8/Option/PE teachers will assist with greeting students and getting them where they need to go.

Wednesday September 2nd 2020 - Staggered Start - Grade 7s and 8s at school for a full day, meet teachers, expectations, organization etc. Grade 5 and 6/Option/PE teachers will assist with greeting students and getting them where they need to go.

Thursday September 3rd 2020 - Regular classes begin, all students present.

Friday September 4th 2020 - RIBMS Homeroom Challenge/Team Building Day (details to be provided later).

Daily student Arrival and Dismissal - DRAFT (times are subject to change slightly)

Staggered arrivals will need to be put in place to avoid overcrowding outside and in the hallways. This will be made possible in our timetable due to gaining minutes from class switches that are no longer. A solution would be a staggered arrival/entry. Signage and directional arrows will be in place to minimize confusion and clustering. This is how this could look. A formalized schedule will be sent out at a later date.

All full-time teaching staff must be at school and ready at 8:00 am M-F

- **Grade 5 students will arrive and enter at 8:10am**
- **Grade 6 students will arrive and enter at 8:15am**
- **Grade 7 students will arrive and enter at 8:20am**
- **Grade 8 students will arrive and enter at 8:30 am**

Students will sanitize hands upon entering and will go straight to their class. Lockers will be closed until further notice. In the winter, the lockers will only be used as coat hooks with NO LOCKS. All supplies will need to be carried in their backpacks and or kept in the classrooms. All books and supplies will go home each night.

All full-time teaching staff must stay at school and provide active supervision until 3:45pm M-TH and 12:45pm on Fridays.

- **Grade 5 students and all bus students will be dismissed and leave at 3:25pm**
- **Grade 6 students will be dismissed and leave at 3:27pm**
- **Grade 7 students will be dismissed and leave at 3:29pm**
- **Grade 8 students will be dismissed and leave at 3:31pm**

Hallway and Classroom Expectations

In school movement will be supervised at all times. The movement should be minimal because students will stay in their homeroom all day while teachers will be switching classes. Teachers will encourage and enforce physical distancing and hand sanitization whenever entering or leaving the classroom. Cohort groupings will be enforced in the classroom. This will keep the close interactions to a minimum and consistent throughout the day. Masks and or face shields will be worn by all staff and students while in the common areas of the building. Facial protection may be removed for in class instruction, recess or for other activities as deemed appropriate by the RIBMS admin team.

Recess and Lunch Breaks

- Recess breaks will be outside and possibly staggered. There will be groupings on the yard to organize cohorts and grades. RIBMS will wait on Alberta Health Services guidelines before making further decisions.
- All lunches will be bagged lunches from home and we will not be providing options to heat lunches. All lunches will be consumed in the classroom, with the exception being each individual class' designated canteen day, where lunches will be eaten in the foyer. The school canteen will be open on a class schedule and only the designated class will have access on that day.

Visitors to RIBMS and Parent meetings

- We are asking that all individuals who wish to visit RIBMS to make an appointment with the office. All visitors to RIBMS will be asked to sanitize and wear a mask while in the building. They will be asked to sign in first at the office (name, date and time entered and left, purpose of visit, acknowledgement of a lack of COVID symptoms). Visitors may be asked to remove a mask for identification purposes when picking up a student.
- Visitors demonstrating any COVID symptoms will not be permitted to enter the school.

Classroom Instruction and Activities During COVID.

- Staff will regularly inform, encourage, and enforce info and expectations around COVID.
- Desks will be arranged in the best possible way for physical distancing.
- All surfaces will be disinfected on a regular basis.
- All high touch surfaces will be sterilized multiple times throughout the day.
- Interactions or group work will be done in class cohorts that will remain consistent.
- No sharing of supplies. This must include classroom supplies, food items, toiletries etc.
- All outings outside the classroom need to be approved by the School Principal.

- Exploratories will be on a rotation basis and students will remain with students in their homerooms.
- Blowing on woodwind or brass instruments will not be allowed in school at this time.
- Any extra curricular sporting events will not be taking place as of now. It is unclear when this will change.
- There will be no sharing of manipulatives or props unless they can be individually sanitized before and after use. Things like whiteboard markers cannot be shared or must be sanitized after each use. Classroom furniture or mats must be sanitized after a student is done with it. (This includes, floor mats, stools, tables).

Common Spaces - School office, staff Rooms...

- Working with our caretaking team, we will ensure appropriate cleaning and sanitizing of common spaces and high touch areas ie. photocopiers, door knobs, staff room fridge etc.
- Sanitizing items will be provided for staff in the form of sinks and hand wash stations, hand sanitizer/soaps, disposable wipes and gloves etc.
- We are requiring that all staff wear facial protection while in common areas of the school. In class/cohorts mask use is optional.
- All work stations, photocopiers, and other machines MUST be wiped down after each use.
- Student copying or printing is no longer permitted. Students must submit all work electronically. Only RIBMS staff will have access to copiers and must sanitize post use.

Staff or Student Illness

- If any staff member is ill and unable to attend work, we ask that they attempt to book a substitute (if appropriate). Teaching and support staff are asked to keep the admin team informed as to their condition and to provide reasonable availability in the event that the administration or substitute staff have any questions or need clarification.
- As pertaining to students, we ask that parents of students who are not feeling well or are sick to please keep them home for the duration of their illness or positive COVID test results are returned.
- In the event of illness arising at school, the parent/guardian of the student will be promptly contacted and the student shall be sent home until their condition resolves itself. If a staff member observes physical symptoms on a student on more than one occasion, we may ask the student to report to the office where further discussions or possible phone calls home can be made.
- Students absent for a significant period of time (ie. more than 3 days) will be able to follow along with classwork on the Google platform. If they do not have technology at home a chrome book may be provided.

Confirmed Case of COVID-19

- **In the event of a confirmed case of COVID-19 at our school, we will notify divisional officials to ascertain the next steps. Being that each situation will be unique and issues will be emergent, it is imperative that we remain on the same page and share information with the various stakeholders appropriately and consistently.**