



2112 – 13 Street  
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## R.I. BAKER MIDDLE SCHOOL

Dear Baker Families,

At this point we are unsure when and if classes will resume this year. We realize, with schools closing so suddenly, students likely have personal belongings they wish to pick up from the school. Due to our large population, we have come up with a staggered entry system allowing for PARENTS and/or STUDENTS to enter the school to retrieve personal items from lockers and classrooms. We ask that only one person come to the school to pick up items, allowing us to follow the guidelines set out by Alberta Health Services. Please sanitize your hands at the front entrance as you come in the school, and limit your stay to a maximum of 20 minutes. Please refer to the chart below for your time(s):

<b>Wednesday, March 18</b>	
Last Name	Time
A-F	9:00 am -10:00 am
G-L	11:00 am -12:00 pm
M-R	1:00 pm -2:00 pm
S-Z	2:00 pm -3:00 pm

<b>Thursday, March 19</b>	
Last Name	Time
S-Z	9:00 am -10:00 am
M-R	11:00 am -12:00 pm
G-L	1:00 pm -2:00 pm
A-F	2:00 pm -3:00 pm

Please bring a bag to carry items in, as well as any school textbooks or resources you may have at home. Once the student's locker has been emptied, please write the combination on masking tape and attach it to the bottom of the lock. Return the lock to the bin outside the office door.

Again, we ask that only one person come to get personal items during your designated 'pick up' time. Thanks for your cooperation with this. Together we can make this process safe and efficient.

Thank you,

RIBMS Administration